



THE AFRICAN FIELD EPIDEMIOLOGY NETWORK

JOB DESCRIPTION

JOB TITLE:

Resident Advisor - Angola

PURPOSE OF THE JOB:

The Resident Advisor provides expertise in advising Angola Ministry of Health (MINSa) on disease surveillance, investigations of disease epidemiology (including acute disease outbreaks, chronic disease, and environmental and occupational health problems), prevention, and control, and the planning and implementation of public health policy.

ROLES AND RESPONSIBILITIES:

A. Technical/Research

1. Utilizing medical background, develop a curriculum for training medical epidemiologists using locally available teaching resources, and focusing on problems of public health importance in Angola. This includes modification of existing teaching materials to make them relevant for Angola, and the development of new materials based on local data. The consultant teaches courses in epidemiology, biostatistics, and data processing, and periodically evaluates and updates the curriculum.
2. Provide direct supervision of FELTP residents in the field during outbreak investigations to ensure they learn techniques for data collection, analysis, and interpretation which lead to practical recommendations for outbreak control and future prevention. Teach supervisory skills to the FELTP Staff in the process to ensure the long-term sustainability of the critically important component.
3. Work with FELTP residents and FELTP staff to design and implement research projects in applied epidemiology.
4. Provide guidance to MINSa for developing and institutionalizing a national epidemiology bulletin which functions to provide timely feedback of relevant public health information from the central to the local level. The Resident Advisor acts as a medical consulting editor for this bulletin to ensure it is of the highest literary and scientific quality possible. The Resident Advisor works closely with counterparts on this initiative to ensure the transfer of skills in scientific writing MINSa staff.

B. Management/Administration

1. Appraises MINSa and CDC of the FELTP's progress through the timely preparation and distribution of quarterly reports.
2. The Resident Advisor participates with MINSa counterparts in developing guidelines for the recruitment and selection of FELTP trainees; evaluating their

- performances; arranging trainees' participation in national and international conferences to present their work and exchange ideas with professional colleagues.
3. Functions as evaluation coordinator for short-term consultants between MINSA and CDC.
 4. Provides training to the FELTP staff to assume all management for FELTP at or before the time of their departure.
- C. Coordination
- a. Serves as principal coordinator between AFENET, MINSA, and CDC for all activities of the FELTP.
 - b. Coordinates between the MINSA and other Centers/Institutes/Offices (CIO's) at CDC-Atlanta to develop areas of mutual interest in public health and promote scientific exchanges mutually benefiting MINSA and CDC.
 - c. Coordinates teaching activities between MINSA and the faculty of local schools of public health in Angola. This includes making arrangements for university faculty to give lectures to the FELTP residents, and also for the faculty to assist trainees in designing and carrying out long-term research projects.
- D. Other duties as assigned

EDUCATION AND EXPERIENCE

Essential

- A medical graduate or a PhD in public health
- A graduate or staff member of an FELTP or EIS
- At least 5 years experience in epidemiology/public health.
- Training experience in epidemiology/public health.
- Evidence of excellent oral and written communication skills, including presentation of scientific papers at conferences, and publications in peer-reviewed journals.
- Literate in computer software including word processing, database, spreadsheets, statistical packages, and the Internet.
- Evidence of good interpersonal and cross-cultural skills.
- Acceptable to MINSA

Desirable

- A postgraduate qualification in Public Health if a medical graduate
- International work experience
- Experience in working with International Agencies such as WHO, UNICEF, CDC
- Communication skills in the country's primary language
- Experience in train-the-trainer programs

Attributes

- Passionate advocate for developing the training program.
- Evidence of a passion for public health.
- Creative problem-solving skills.
- Excellent inter-personal relationships and skills in team-building, negotiation and conflict management.
- Maintains an open door policy for MINSA staff trainers, trainees, and other program partners.

OTHER SKILLS REQUIRED

- Ability to meet deadlines and work with minimum supervision.
- Ability to work in a team environment
- Demonstrated skills in handling logistics including procurement.
- Good record keeping and filing skills
- Good communication and interpersonal skills

How to apply

Send applications marked '**Resident Advisor (Angola)**' to:

The Human Resource Office

African Field Epidemiology Network

Plot 4B, Mabua Road, Kololo

P.O.Box 12874

Kampala, Uganda

Email: sec@afenet.net

Deadline: Applications should be sent in by 22nd December 2010.